

Minutes

from

Lawrence Chamber of Commerce Board Meeting

Meeting Date: Tuesday, November 18, 2008

- Board Members in Attendance:
 - Sherilee McLain
 - David Ring
 - Nate Blume
 - Jim Huguenard
 - Larry Marcum
 - Jim Masur
 - Jim Joven
- 2009 Board Members Present
 - Bill Cathcart
 - Jason Kieninger
- Chamber Employees Present
 - Kyla Hurst
 - Sandi Groth
- Meeting was called to order by Chairman Nate Blume
- Nate announced Nancy DiLaura has taken a new position with Ivy Tech and will no longer sit on the chamber board.
- Nate stated he did not have ample time to review the minutes from the October 21, 2008 board meeting to write a Secretary report. He reported he did not receive the email from Jim Huguenard dated October 23 which contained the minutes. Nate will create the report and send it to the board via email for approval.

- Sherilee McClain gave the Treasurer Report
 - Sherilee passed out the Chamber Balance Sheet for the board to review.
 - Sherilee passed out copies of the proposed 2009 budget.
 - There was a question about the Accounts Receivable, Account #1110, on the Chamber Balance Sheet, which showed \$20,574. The question is what revenue is in that account?
 - Sherilee McLain and Jason Kieninger both stated they did not know what revenues were in that account.
 - Jason stated he will research the account and report back to the board.
- A motion was made to accept the Chamber Balance Sheet, with the task of finding out what revenues are in Account #1110, as published and distributed by Sherilee. The motion carried.
 - **IMPORTANT NOTE:** The proposed 2009 budget for the chamber was not voted nor approved by the board
- Sandi Groth gave the Presidents Report
 - Sandi handed out a report showing the meetings she has had since the last board meeting in October, upcoming meetings, and a list of new members for the board to approve.
- Executive Committee Report
 - Nate reported he, Joe Heckman, Pat O'Brien and possibly Jim Joven are meeting with Sandi and Kyla on Friday, November 21 to get an idea on what their daily work schedule looks like.
- Council Reports
 - Information / Communication
 - David Ring reported he has acquired member survey forms from other chambers in order to begin to develop a member survey for the Lawrence chamber.
 - Connections
 - No report

- Advocacy
 - Jim Masur reported the committee met and sent Sandi an email for her to publish in the newsletter
- Opportunities
 - The “Salute to Teachers” event has been scheduled for Thursday, May 7, 2009 at the Garrison on Fort Harrison. Grace Trahan will be the featured speaker.
- Nate asked for a status of the Mayor’s breakfast in February
 - Nate asked Jim Masur on possible new sites for the event. Jim had no report.
 - Sandi reported she had discussions with the Ramada Inn and expressed the chambers concerns especially with accessibility due to the construction on Pendleton Pike. Sandi also reported Mayor Ricketts is ok with the event still being held at the Ramada.
- Unfinished Business
 - There are 3 seats open on the chamber board.
 - Nate asked if anyone had nominations to announce. None were given
 - Nate will send out an email to the entire board asking for nominations
 - Jim Joven asked Nate if he had talked with Tim McCoy about his status sitting on the board. Nate reported he had not, so it was decided that Tim’s seat is open to be filled.
 - Jim Joven asked the board to recognize Karen Black, Tim McCoy, and Sherilee McLain when she leaves her position as Treasurer on December 31, 2008, for their time and years of service to the chamber.
 - Nate suggested plaques be given to them stating recognition for their service.
 - Sandi and Kyla will check on the price for these plaques.

- New Chamber Members
 - Sandi announced to the board the following companies have applied for membership to the chamber
 - Perpetual Technologies
 - Papa Johns Pizza at 11671 Fox Road
 - A motion was made and the board approved membership for both companies.
- Jim Joven will send out an email asking to schedule an executive committee meeting either Thursday, December 11, 2008 before the holiday party or Wednesday, December 17, 2008 before the executive committee meeting
- Next Board Meeting: TBD based on responses to Jim Joven's email.
- The meeting was adjourned at 9:00 am.

Respectfully Submitted,

Jim Huguenard
Board Secretary